

# Quality and Safety Manager

## About Norfolk Island

Norfolk Island is an Australian Territory located on the edge of the Pacific Ocean, 1200 km east of Byron Bay. Enjoying a sub-tropical climate, Norfolk Island offers a relaxed, unique and friendly community lifestyle with regular flight access to Brisbane, Sydney and Auckland.

## About the service and the role

Norfolk Island Health & Residential Aged Care Services (NIHRACS) is committed to improving the care provided to our patients in line with our vision of working together to improve the health and wellbeing of our community.

Lead, guide and manage the Norfolk Island Health and Residential Aged Care Service (NIHRACS) and implement high levels of clinical expertise in order to provide high quality care to patients/clients of the NIHRACS consistent with NIHRACS policies, procedures and standards.

To provide leadership amongst the NIHRACS Senior Leadership Team and all staff in the necessary accreditation reforms to ensure NIHRACS is an agreed state of preparedness for accreditation.

This is a temporary full time 12 month position. The successful applicant, if relocating from outside Norfolk Island, will be eligible for a relocation reimbursement to assist with travel and moving costs.

The successful applicant will ideally have experience working in a small, remote community.

## Selection Criteria

1. Current registration as a registered nurse with the Nursing and Midwifery Board of Australia
2. Minimum of five years post qualification experience and relevant tertiary qualifications or substantial work experience exhibiting a track record in quality, safety and risk management.
3. Demonstrated ability and proven experience in achieving accreditation recognition in challenging health service settings.
4. Demonstrated knowledge of the quality systems and standards used to review and monitor and evaluate the health services performance including National Standards.
5. Excellent interpersonal skills with the ability to communicate, motivate, consult, negotiate, mentor, build and maintain relationships with all staff, diverse stakeholder groups including consumers.
6. Sound organisational skills with a proven ability to meet deadlines whilst dealing with competing demands
7. Excellent computer literacy skills



Please forward a cover letter addressing the selection criteria along with your CV and contact details of two referees addressed to Kathleen Boman, Manager NIHRACS via email:

[kathleen.boman@hospital.gov.nf](mailto:kathleen.boman@hospital.gov.nf)

For enquiries call (0011) [6723 22091](tel:672322091)

**Closing Date: Friday 20 January 2023**