

Allied Health Coordinator

Norfolk Island Health and Residential Aged Care Service (NIHRACS)

Part-time (0.7 FTE) | Monday – Friday | No weekends or on-call

About Norfolk Island

Are you ready for a sea change and the opportunity to lead a multidisciplinary allied health team in one of Australia's most unique and beautiful communities?

Norfolk Island offers an idyllic, relaxed lifestyle surrounded by rolling green hills, crystal-clear waters, and Norfolk pines. Located 1,200 km east of Byron Bay, this Australian Territory provides a warm, inclusive community and a sub-tropical climate — with regular flight access to Brisbane and Sydney.

About NIHRACS

The Norfolk Island Health and Residential Aged Care Service (NIHRACS) is a small, remote, multi-purpose service delivering primary health care, emergency and inpatient care, residential aged care, and allied health services.

We are committed to delivering Excellence in Care – for our community, by our people, with our partners. You'll be part of a professional, supportive environment that values collaboration, integrity, and innovation, with strong links to mainland networks and Metro North Health partners.

About the Role

NIHRACS is seeking an experienced and motivated Allied Health Coordinator to lead our multidisciplinary allied health team.

This position plays a pivotal role in coordinating and overseeing allied health services across the organisation and within the community, ensuring person-centred, evidence-based, and high-quality care. The role also involves workforce development, professional practice oversight, service planning, and interagency collaboration.

The successful candidate may maintain a small clinical load aligned to their profession, supporting the integration of clinical expertise with management and leadership.

Key Responsibilities

- Lead and coordinate the Allied Health team to deliver integrated, high-quality, and patient-centred care.
- Oversee governance, professional practice, and performance management across allied health disciplines.
- Support the development, implementation, and monitoring of service quality, safety, and improvement initiatives.

- Build and maintain partnerships with local, interstate, and visiting health service providers to strengthen continuity of care.
- Participate in workforce planning, reporting, and allied health service development in collaboration with management.
- Foster a positive team culture focused on communication, collaboration, and professional growth.

Mandatory Requirements

- Health Professional qualification and current registration/membership with the relevant Australian Board or Association (e.g., Physiotherapist, Occupational Therapist, Social Worker, Pharmacist etc.).
- Demonstrated experience in managing or leading multidisciplinary allied health teams.
- Strong communication, interpersonal, and organisational skills.
- Proven ability to deliver safe, high-quality, and person-centred services.
- Demonstrated experience leading allied health services in a rural, remote, or multipurpose health setting.
- Proven ability to lead quality improvement, accreditation, and governance activities.
- Experience in building strong partnerships with community and external health agencies.
- Demonstrated leadership in team development, mentoring, and workforce sustainability.
- Experience adapting care approaches for culturally diverse populations.
- Current C class driver's licence.
- Vaccinations in accordance with Class A requirements
- Employment screening check (National Criminal Record Check and Banning orders)

How to Apply

To apply for this role, please email your CV and a short statement (max 2 pages) addressing the selection criteria to HR@health.nlk.gov.nf by Sunday, 16th August 2026.

Join a service that is evolving and embraces the NIHRACS values of Excellence, Integrity, Respect, and Teamwork.

Only shortlisted candidates will be contacted. Applicants must have the right to live and work in Australia and will be required to provide a recent National Police Check prior to appointment.